

The Ipplepen Local History Group Constitution

1. Name

The name of the Group shall be Ipplepen Local History Group.

2. Aims

- To collect, record and maintain the histories of Ipplepen.

3. Purposes

- To hold lectures and discussion and hold research visits for group members and members of the public;
- To hold and maintain a library of printed and other works for the use of Group;
- To preserve and transcribe or publish original source materials, documents and photographs in multi-media formats;
- To pursue collaborative actions with similar groups and with established bodies such as churches, libraries, record offices and educational institutions;
- The Group retains the right to promote further activities as it sees fit.

4. Committee

Minimum Number serving on the committee shall be six, and no more than twelve including; Chairperson, Vice Chair, Treasurer, Secretary, Membership Secretary,

Archivist & other such people as approved and required. Terms of Office shall be two years and members may stand for re-election at the appropriate AGM. The Quorum shall consist of three of any of the following; Chair, Vice-Chair, Treasurer, Archivist, Secretary, Membership Secretary.

The Committee shall meet on a regular basis to discuss and decide the activities of the group. The Chairman shall have a casting vote if necessary.

5. Membership

To be open to all persons with a genuine interest in supporting the group's objectives.

Annual subscriptions shall be proposed by the Treasurer and agreed at each AGM.

6. The number of meetings

The group aims to have a minimum of three meetings per year including one AGM. AGMs will be held within 5 months of the start of the financial year (April). Notification will be 28 days and be given by appropriate means. Extraordinary meetings will have 28 days' notice which will be communicated by appropriate means.

7. Finance

The Treasurer shall be responsible for all monies received and spent by the group and shall account for the same at the AGM. The Treasurer shall maintain a bank account and hold an amount for petty cash; this petty cash shall not exceed £100. In the event of the group being dissolved any monies shall be donated to an appropriate organisation.

8. Constitution

Amendments to this Constitution may only be made at Annual General Meeting, or at an Extra Ordinary meeting, by a minimum of 12 members and then only if there is a two-thirds vote.

Disclaimer: Ipplepen History Group will not be held responsible for any personal injury to persons attending organised events.

This Constitution is dated 17th November 2009